**BOARD MEETING**

Tuesday, May 26, 2015 - 5:30 P.M.

**Officers Directors**

Sandra Nelson, CHAIRPERSON Anita Turner

TBD VICE CHAIRPERSON Ellen Powers

Pamela Levine, SECRETARY Claudette Giscombe

**MINUTES**

1. **CALL TO ORDER** Sandra Nelson

Sandra Nelson called to order the regular meeting of the Board of Directors at 5:39 p.m. Members in attendance: Sandra Nelson, Pamela Levine, and Ellen Powers. Also present: Dr. Jacquelyne Hoy, Richard Moreno (by speaker phone.) Absent: Claudette Giscombe, Anita Turner.

1. **ITEMS FOR BOARD ACTION** Sandra Nelson
   1. Approval of Agenda – Pam Levine moved to approve the agenda for the April 28, 2015 board meeting. Ellen powers seconded the motion. All board members present voted in favor.
   2. Approval of the minutes for May 26, 2015 governing board meeting – Sandra Nelson moved to approve the minutes; Pam Levine seconded the motion. All board members present voted in favor.
2. **CHAIR’S REMARKS** Sandra Nelson
   1. Audit RFP – the audit was submitted.
3. **FINANCIAL REPORT** Richard Moreno
   1. Monthly Financial Report – Unemployment Taxes were filed. All papers have been submitted to Charter School Capital Outlay. Auditor bids went out. Receivables: $157,000 were collected as of April. We will create systems to enforce more timely payments for afterschool and enrichment next year, attendance sheets, agreements for students and parents to sign agreeing to pay; also incentives to prepay.
4. **SCHOOL UPDATE** Mrs. Garay/Dr. Hoy
   1. Student count as of this meeting – 252 (272 FTE)
   2. School updates: We need to reevaluate admitting students in the French track during their senior years as it is a two-year program. The OSPR was reviewed and signed; we are working on implementing a dual enrolment program with Broward College. During Mrs. Garay’s leave of absence, we need to recruit someone to help with reports, scheduling, grades, HR, evaluations, discipline, parent communications.
   3. Senior update – We have a 92.5% graduation rate! All graduated seniors have been accepted at a college or university. Graduation is Friday, June 5 at Hollywood Performing Arts Center at 2:30 p.m.
5. **CAMPUS UPDATE** Dr. Hoy
   1. New facility update – No report
6. **ACHIEVEMENTS** Mrs. Garay/Dr. Hoy
7. **COMMITTEES REPORT**
8. Audit Committees – no report Sandra Nelson
9. Recruitment Committee – no report Sandra Nelson/Anita Turner
10. Fundraising Committee - no report Sandra Nelson/Ellen Powers

1. **OTHER BUSINESS** (If any) –
2. **PUBLIC INPUT** None Any
3. **CLOSED SESSION**  Any
4. **ADJOURNMENT** Sandra Nelson

Sandra Nelson adjourned the meeting at 6:43 p.m.

Minutes submitted by Pamela Levine

Minutes approved by Sandra Nelson