International School of Broward

BOARD MEETING

Tuesday, August 27, 2013 - 5:30 P.M.
Location: ISB (Teachers' Lounge)

Officers
Sandra Nelson, CHAIRPERSON
VACANT VICE CHAIRPERSON
Pamela Levine, SECRETARY

Directors
Anita Turner
Ellen Powers

MINUTES

I. **CALL TO ORDER** Sandra Nelson

Sandra Nelson called to order the regular meeting of the Board of Directors at 5:53 p.m. Members in attendance: Sandra Nelson, Pamela Levine, and Anita Turner. Also present: Michelle Garay, Dr. Jacquelyne Hoy. Not in attendance: Ellen Powers.

II. **ITEMS FOR BOARD ACTION** Sandra Nelson

a. Approval of Agenda – Sandra Nelson moved to approve the agenda for the August 27, 2013 board meeting. Pam Levine seconded the motion. All board members present voted in favor.
b. Approval of the minutes of the June 25, 2013 governing board meeting – Sandra Nelson moved to approve the minutes; Anita Turner seconded the motion. All board members present voted in favor.

III. **CHAIR'S REMARKS** Sandra Nelson

a. Board vacancy – there is a vacancy for the position of vice-chairperson. We will table until all current board members are present, and can consider new potential candidates.
b. 2012-2013 Audit is in progress
c. Related Party Questionnaire was not yet received – Please complete and send to the Auditor upon receipt.

IV. **FINANCIAL REPORT** Richard Moreno

a. Monthly financial report: tabled until the September board meeting.
b. Budget for 2013-2014 academic year: the budget was approved, but a few details need to be worked out, e.g., base teacher raises/salary based on effective and highly effective teachers; Capital Outlay; and number of students. Discussion was tabled until the September board meeting.

V. **SCHOOL UPDATE** Mrs. Garay/Dr. Hoy

a. School updates: enrollment for 2013-2014 for new and returning students – current enrollment is 291 students
b. First week count – 289 students

c. FCAT: no grades yet.
d. New posting requirements for board meetings, agenda and minutes – Effective July 1, 2013, the following will be posted online: detailed school hours, hours of supervision, agenda, minutes, budget, and audit.
e. AEFFE contributions –. They now want $40/student, based on 100 students.. Teachers are eligible to go to training, but have not been able to send them due to cost. We will find out what schools in Dade County do – may have to do a fundraiser to raise the money.
f. Principals meeting summary – we will know November 1st if we are eligible for Title I funding. We are now at 62%, and only need a minimum of 51% or greater to qualify. The funding is based on middle school population only; eligibility is based on middle and high school populations combined. Children with visas can now be eligible for Title I. The school improvement plan now only applies to D and F schools, so we do not need to do it this year.
g. Monthly A/R updates: activities begin in September. The monies are starting to come in; we bill now for August and September - soccer, basketball, art, yoga, speech, debate, and computer animation program. We received over $200 from Coca Cola.
h. Chinese Project – we are waiting for news. Our new art teacher taught in China, and is interested in participating. Art is offered every elective period, 3rd and 6th.
i. Lunch – we piggybacked last year with Rise Academy, but they can no longer have us. We are in the approval process for the National School Lunch Program. Mrs. Garay will attend training in Tallahassee to learn about the program. This could be a possible fundraiser.

VI. **CAMPUS UPDATE** Dr. Hoy

a. New facility update: Working on several opportunities for a new campus.

VII. **ACHIEVEMENTS** Mrs. Garay/Dr. Hoy

VIII. COMMITTEES REPORT

a. Audit Committees – no report Sandra Nelson
b. Recruitment Committee – no report Sandra Nelson/Anita Turner
c. Fundraising Committee - no report Sandra Nelson/Ellen Powers

IX. **OTHER BUSINESS**

a. We are planning to schedule a meeting with parents to help us find sponsors to sponsor classrooms, student exchange, etc. We have someone working on cultural grants.

X. **PUBLIC INPUT** None Any

XI. **CLOSED SESSION** None Any

XII. **ADJOURNMENT** Sandra Nelson

Sandra Nelson adjourned the meeting at 7:02 p.m.

Minutes submitted by Pamela Levine

Minutes approved by Sandra Nelson

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